

IAS STAFF MEETING MINUTES

8 March 1974

G. Allen

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1. Mr. Allen presented [redacted] with a Quality Step Increase for his sustained superior performance in MSD.

2. Mr. Proctor has issued a memorandum on the "Relationship Between Production and Service Units in the DDI" which reviews the MAGID (Management Advisory Group for the Intelligence Directorate) study and recommendations on this subject. The DDI memo will be circulated to all branches and divisions on Monday.

3. Mr. Allen reported on the Executive Council Meetings he attended this week at Headquarters.

4. A representative of OMB was in the audience during the Director's talk on the Annual Personnel Plan and Equal Employment Opportunities. He recommended that the Agency make an effort to give its EEO activities more internal visibility.

5. Mr. Allen reported on his meetings with Mr. Hicks which reviewed a number of areas of common concern.

6. New parking permits will be issued shortly which will become effective on 1 April. These will be based largely on a new carpool survey. All carpool spaces will be reallocated every six months.

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